TUGAS PRAKERIN BAHASA INGGRIS

KELAS XII

TAHUN PELAJARAN 2017-2018

PETUNJUK MENGERJAKAN TUGAS:

1. Bacalah dengan seksama tugas tersebut dan tulis jawaban di kertas double folio (tidak boleh diketik).
2. Kumpulkan jawaban ke guru pengajar masing – masing atau titipkan pada guru pembimbing ketika melakukan monitoring.
3. Pengumpulan tugas paling lambat tgl 30 Oktober 2017 untuk yang tahap I dan tanggal 2 Januari 2018 untuk yang melaksanakan Prakerin tahap II.
4. Nilai tugas akan menjadi nilai semester 5.

**Tugas 1**

KD 3.1 Menganalisi fungsi sosial, struktur teks dan unsure kebahasaan pada ungkapan menawarkan jasa dan responnya sesuai dengan konteks penggunaannya.

KD 4.1 Menyusun teks lisan dan tulis untuk menyatakan dan merespon ungkapan menawarkan jasa, dengan memperhatikan fungsi sosial, struktur teks, dan unsur kebahasaan yang benar sesuai dengan konteks

Alokasi Waktu : (6 X 45 menit)

**A. Read the following text!**

 **Best Friend Forever**

Among many friends that people have, some of them may eventually become true friends. Those who finally become true friends usually have these characteristics.

First, true friends have a commitment to their friends’ happiness. True friends are consistently willing to put their friends’ happiness before friendship. True friends will not refrain from telling something that may even risk breaking the friendship for the sake of

their friends’ happiness. That is because they will not lack the mercy to correct their friends when the friends are wrong.

The next characteristic is respect. True friends respect their friends’ life principle, and will not ask them to place the friendship before the principle. They will not ask their friends to compromise the principle in the name of friendship or anything else.

The last characteristic deals with a good influence. True friends inspire their comrades to live up to their best potential, and not to indulge their friends’ best drive.

Best friends forever are friends with those traits. In a friendship of people with such characters, people can look forward to having healthy relationship, which is a contributory factor in life happiness.

*(Adapted from www.psychologytoday.com)*

122 Kelas XII SMA/MA/SMK/MAK

**B: Questions**

1. What is the author’s purpose in writing this passage?

2. What general information do you get after reading the passage?

3. What specific information do you get?

4. What is the function of each paragraph?

5. How is each paragraph related to each other?

**C : Translate the text above into Indonesian!**

**Tugas 2**

**KD 3.2 Menganalisis fungsi sosial, struktur teks, dan unsur kebahasaan pada ungkapan yang mengawali penyampaian berita atau informasi yang mengejutkan dan responnya sesuai dengan konteks penggunaannya.**

**KD. 4.2 Menyusun teks lisan dan tulis untuk menyatakan dan merespon ungkapan yang mengawali penyampaian berita atau informasi yang mengejutkan dengan memperhatikan fungsi sosial, struktur teks dan unsur kebahasaan yang benar sesuai dengan konteks**

**Alokasi Waktu : 6 X 45 minutes**

**A ; Read and Translate the following text into Indonesian !**

**Teenage Bullying**

Bullying includes behaviors that focus on making someone else feel inadequate, or focus on **belittling** someone else. Bullying includes harassment, physical harm, repeatedly demeaning speech and efforts to **ostracize** another person. Bullying is done with the intention of bringing another person down. It is important to realize

that there are different kinds of bullying.

Physical Bullying: This is the most obvious form of bullying. In this type of bullying, the instigator attempts to physically dominate another teen. This usually includes kicking, punching and other physically harmful activities. These are designed to **instill** fear in the one bullied, and **coerce** him or her to do something. Verbal Bullying: When someone verbally bullies another, he or she uses **demeaning** language to **tear down** another's selfimage. Bullies who use verbal techniques **excessively** tease

others, say belittling things, and use a great deal of sarcasm with the intent to hurt the other person's feelings or humiliate the other teen in front of others. Emotional Bullying: This is even more **subtle** than verbal bullying. Teenage bullying that includes emotional methods aims at getting someone else to feel isolated, and alone. This type of bullying

is designed to get others to ostracize the person being bullied. Cyber Bullying: Electronic bullying is becoming a very real problem for teens. This type of bullying uses instant messaging,cell phone text messages, and online social networks to humiliate

and embarrass others. This can be especially **devastating** to the people being bullied because they cannot even find a safe place in the virtual world. There are a number of effects that come with teenage bullying. First of all, there are the obvious physical problems and injuries that can result from physical bullying. However, emotional,

verbal and cyber bullying can deeply affect teens as well. These activities can lead to depression (and even suicide), drug use and **stunted** social development. These problems can affect a person well into adulthood. Another problem is **retaliation**. In some cases, bullied teens have violent fantasies of attacking their bullies. There are instances in which these teens become violent. They turn to their classmates in order to get revenge. This can be a cause of heartbreak and difficulty.

**B :** Comprehension questions

Read again the text above and then answer these questions briefly.

1. What is bullying?

2. What do bullies usually do to other people?

3. What is the purpose of bullying?

4. How many types of bullying are there?

5. What differentiates one type of bullying from another?

6. What are the effects of bullying?

7. Which do you think is the most damaging kind of bullying?

**Tugas 3**

**KD 3.4 Menganalisis fungsi sosial, struktur teks dan unsur kebahasaan dari teks khusus , lisan dan tulis berbentuk surat lamaran kerja**

**KD 4.4 Menangkap makna dalam teks berbentuk surat lamaran kerja**

**KD 4.5 Menyunting surat lamaran kerja dengan memperhatikan fungsi sosial, struktur teks dan unsur kebahasaan yang benar sesuai dengan konteks**

**Alokasi Waktu ( 6 X 45 menit)**

**A.Read and translate the following text!**

**January 23, 2016**

George Sebastian

Prosperous Company

25 Saint John Court

Hatfield, CA 08065

Dear Mr. Sebastian,

I am writing to apply for the programmer position advertised in the Times Union. As requested, I am enclosing a completed job application, my certification, my resume and three references.

The opportunity presented in this listing is very interesting, and I believe that my strong technical experience and education will make me a very competitive candidate for this position. The key strengths that I possess for success in this

position include: I have successfully designed, developed, and supported live use a pplications. I strive for continued excellence, and I provide exceptional contributions to customer service for all customers. With a BS degree in Computer Programming, I have a full understanding of the full life cycle of a software development project. I also have experience in learning and excelling at new technologies as needed.

Please see my resume for additional information on my experience. I can be reached anytime via email at john.donaldson@emailexample.com or my cell phone, 909-555-5555.

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,

Signature (for hard copy letter)

John Donaldson

**B. Answer the following Questions based on the text above!**

1. Which part indicates the address of the job applicant?

2. Which part indicates the address of the company the

 letter is sent to?

3. Which part indicates the person in charge?

4. Which part indicates the opening of the letter? What

 information is provided?

5. Which part contains any information that matches the

 position? What specific information is highlighted?

6. Which paragraph closes the application letter? What

 information is written in this part?

7. Where do you put your signature?

**All jobs must be written in double polio and must be submitted at the end of the training session!!!**

GOOD LUCK